

Office Memorandum • UNITED STATES GOVERNMENT

TO : Legal Staff

DATE: 27 November 1950

FROM : Assistant Director, O/RR

SUBJECT: Request for postponement of Jury Duty for [REDACTED]

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1. [REDACTED] has been summoned for Jury Duty at the US District Court for the District of Columbia Criminal Court No. 1. He is to appear before that court at 9:45 a.m. 5 December 1950 to serve on a jury panel of indefinite duration.

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2. It is necessary that [REDACTED] be excused from this tour of jury duty. He is the Administrative Officer of this division and at this time is acting for the Chief of Information Control for this division who is away from the office on extended sick leave. The situation is further complicated by the shortage of clerical personnel and vacancies which cannot be filled at this time. This shortage consists of approximately 50% of our clerical personnel. There is no person trained to assume [REDACTED] administrative duties and no person available to take over direction of the information control functions.

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3. This office requests that the court be petitioned to excuse [REDACTED] from jury duty until such time as this acute personnel shortage will allow a relaxation of attention to the responsibilities which are his particular duties.

[REDACTED]

fm THEODORE BABBITT

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